

Watkin Jones Community Fund

Application Pack

Notes for applicants

What is the Watkin Jones Community Fund?

The Watkin Jones Community Fund is run by construction and development company Watkin Jones Group and offers grants of up to £1,000* to support projects aimed at promoting communities in North Wales, with particular emphasis on enhancing the physical environment and improving quality of life for local people.

* Please note that the panel may, under exceptional circumstances, decide to award grants of more than £1000.

Who can apply?

Any not-for-profit group or organisation running projects based in the local authority areas of Gwynedd, Anglesey, Conwy, Denbighshire, Flintshire and Wrexham. Grants cannot be awarded to individuals or companies which aim to distribute a profit.

What kind of projects are eligible for support?

The Watkin Jones Community Fund supports community-based projects that aim to make a real difference to people in North Wales. These may include regeneration, environmental/sustainability, educational, capacity-building and skills development, renovation, arts, culture and sports projects.

How to Apply

Application forms are available to download from www.watkinjonescommunityfund.com or by contacting 01248 362 516. All completed applications should be sent to:

**Leah Watkins, Watkin Jones Community Grant, Watkin Jones Group,
Llandygai Industrial Estate, Bangor, Gwynedd LL57 4YH**

Applications will be considered every 6 months. 2010 submission dates are as follows:

Tuesday, 20 July
Tuesday, 7 December

What happens next?

Once we receive your application, you will be sent an acknowledgment letter. Your application will then be assessed by a panel comprising Watkin Jones Group representatives and an independent party. When considering your application, we may contact you for more information about your group or activity.

We will write to you within 6 weeks of the submission deadline to let you know whether or not your application has been successful, and the amount of money awarded to you. If you are successful, we will contact you to arrange payment of the grant.

We will contact you within 12 months to monitor progress of the project. You will be asked to fill in an end of grant form to provide information about activities funded by the grant and its impact on the local community.



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Application form

Name of group / Organisation:

Contact name:

Position:

Address:

Tel:

Email:

Brief description of project (max 200 words)

Project location

When will the project be undertaken?



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Who will benefit from the project, and how?

Total cost of project (exc vat) £

Amount of grant requested £

How will the grant be used?

Declaration

We certify that the information given in this application is true and accurate. We understand that any offer of a Watkin Jones Community Fund grant will be subject to the terms and conditions listed below.

Signed:

Date:

Name:

Position:

Please return your completed form to:

Leah Watkins
Watkin Jones Community Fund
Watkin Jones Group
Llandygai Industrial Estate
Bangor
Gwynedd
LL57 4YH



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Terms and conditions

- Any grant awarded under the Watkin Jones Community Fund shall be used only for the purposes set out in the application form. Those approved purposes may however be modified by agreement between Watkin Jones Group and the recipient.
- The grant may be withdrawn at any time if improper use is made of the grant, or if any event occurs in relation to the project or to your organisation which is likely to have a material adverse effect on the reputation of the Fund and/or Watkin Jones Group.
- All grants must be spent within 12 months of the notification letter and failure to present evidence of expenditure may result in the withdrawal of funding.
- In accepting a grant you will agree to take part in any promotional or publicity activity relating to the Watkin Jones Community Fund, and to acknowledge the grant publicly as appropriate and as practical.
- You will also agree to complete an end of grant form and to provide any further information requested during the project timescale in relation to monitoring and evaluating the Watkin Jones Community Fund grant.
- Any misrepresentation, including concealment or withholding of relevant information, by the recipient in its application for a grant may be treated as a failure to comply with these terms and conditions.
- As a recipient of a Watkin Jones Community Fund grant you will agree to act in accordance with any statutory obligations that may apply to your organisation.
- You will also ensure that you have an equal opportunities policy and if the project involves work with children, young people or other vulnerable groups you will also have a protection policy, to comply with all relevant laws and good practice throughout the period of the grant.

For further details about the Watkin Jones Community Fund, contact 01248 362 516 or go to www.watkinjonescommunityfund.com

